



the letting experts

PROPERTY ADDRESS :
..... POST CODE:
.....

VIEWING ARRANGEMENTS:
DATE AVAILABLE FROM: DATE AVAILABLE TO:
RENT £ pcm

SECURITY ALARM

Code: Location:

KEYS PROVIDED:

NUMBER OF SETS:

(Quantity of each) YALE: MORTICE: SECURITY:

PROPERTY TYPE: (i.e. flat/villa etc) FURNISHED: YES/NO

NUMBER OF BEDROOMS Double: Single:

(Please tick where appropriate)

- Open Plan Living /Kitchen Lounge Dining Room
- Kitchen Dining Kitchen Utility W.C
- Study Bathroom En Suite Garden
- Gas c/h Elec Heating Garage Parking available

PARKING: YES/NO LOCATION/SPACE NUMBER: D/GLAZING: YES/NO

ADDITIONAL ROOMS/SPECIAL ARRANGEMENTS:

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.....

PHONE LINE: YES/NO	RESTRICTIONS	<i>(office use only)</i> BOARD INSTRUCTION
PROVIDER:	DSS YES/NO	GBOARD/TBOARD
PHONE NO:	STUDENT'S YES/NO
	SMOKERS YES/NO
	3 MONTH LEASE YES/NO	
	PETS YES/NO	

HMO LICENSE: YES/NO (only applicable for 3 or more bedroom properties)

LEGAL REQUIREMENTS/SAFETY INFORMATION

SMOKE ALARM: YES/NO **MAINS/BATTERY**
IF NO ALARM TO BE ARRANGED BY: **FINEHOLM/LANDLORD**

LANDLORD REGISTRATION: **FINEHOLM/LANDLORD**
ENERGY PERFORMANCE CERTIFICATE: **FINEHOLM/LANDLORD**
INVENTORY (One off charge £95) **FINEHOLM/LANDLORD**
COUNCIL TAX BAND:

Buildings Insurer:	Contents Insurer:
Insurers Address:	Insurers Address:
Telephone number:	Telephone number:
Policy Number:	Policy Number:

MAINTENANCE INSTRUCTIONS

GAS SAFETY TO BE ARRANGED BY: **FINEHOLM/LANDLORD**
(must be Gas Safe registered engineer)

GAS SERVICE CONTRACT:

GENERAL MAINTENANCE: **FINEHOLM/LANDLORD**

PREFERRED CONTRACTOR:

GUARANTEES:

FACTOR:

STOPCOCK LOCATION:

BOILER LOCATION:

Do you require a quote for insurance?

YES/NO

If YES, please specify:

Buildings/Contents/Both

UTILITIES

GAS SUPPLIER: ELEC SUPPLIER:.....

Powercard/Token meter: YES/NO Gas card/token meter: YES/NO

Reference number: Reference number:

Meter number: Meter number:.....

Location: Location:.....

MORTGAGE APPROVED: YES/NO

MORTGAGE PROVIDER:

PARTICIPATE IN RENT GUARANTEE SCHEME: YES/NO (optional 2.54%)

TAX INFORMATION

Are owners resident in UK/ABROAD

IF NON RESIDENT PLEASE COMPLETE BELOW

1. Date left of leaving U.K.

2. Tax forms left YES/NO

*****OFFICE USE ONLY *****

SPECIFICS

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.....
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FEES

MANAGEMENT FEE	MARKETING FEE	INVENTORY FEE
CHECK OUT FEE	RENT GUARANTEE	

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LANDLORDS DETAILS

Landlord(s) Name(s):

Landlords Forwarding Address:

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Postcode:.....

Is the property jointly owned? YES/NO Power of attorney.....

Landlord Registration No.....

LANDLORD CONTACT DETAILS

Home Number: E-mail:

Business Number: Date of Birth:

Mobile Number: Occupation:

2nd Owner Details:

Home Number:..... Date of Birth:

Mobile Number: Occupation:.....

Previous Addresses (If less than 5 years at current address)

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PAYMENT DETAILS

To (Bank/Building Society:.....

Address:

.....

Name(s) of Account Holder:.....

Sort Code:

Account Number:

Additional Reference:

Where did you hear about Fineholm?.....